

# DANCE PALACE CRAFTS FAIR APPLICATION

December 1, 2 & 3, 2017 – Hours: Friday 4 – 9 PM, Saturday 10-5 & Sunday 10 AM – 4 PM

Please fill out completely, even if you think we have your information on file

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

CRAFT MEDIUM: \_\_\_\_\_

Please describe your work: \_\_\_\_\_

Is your work handcrafted? Yes No

*Please note that priority will be given to applications from West Marin craftspeople and to those with hand-crafted items; we do not allow booths with imported items.*

## BOOTH INFORMATION:

**Booth fee for the three-day weekend is a minimum booth fee or 15% of sales (whichever is more).**

Booth size *request*: 6' x 9' (\$265) \*due to size restrictions only 4 available by pre-approval

6' x 7' (\$215)                      6' x 5' (\$165)

Do you need electrical outlets? Yes No Will you be bringing lighting? Yes No

Do you need wall space for hanging items? Yes No

Preference for booth location? Church Space Main Space

Note: Due to the nature of the room, booth size in the Church Space is more flexible.

The Dance Palace will try to assign spaces as requested but cannot guarantee locations in advance.

Are there any particulars about your booth that might limit/ determine where your space is located (i.e. height of display panels, need for natural light, etc.)?

Will you be sharing a booth with someone else? If so, please give us their name and craft medium:

How many postcards shall we provide for you to mail to your clients (maximum is 25)?

Can you help out by putting up posters? If so, where and how many?

## PLEASE ENCLOSE:

1. A check for the full amount of the booth size requested made out to the Dance Palace.
2. A brief description/ resume of your work for publicity purposes.
3. A picture and/or diagram of your booth (required for new applicants).
4. A photograph of your work (required for new applicants). Please put your name on the back of the photo; or email a digital photo to [danielle@dancepalace.org](mailto:danielle@dancepalace.org).
5. If you are selling food products, appropriate documentation. All food sales must comply with county regulations: commercial kitchen, ingredient list, sampling guidelines, etc.

**SEND TO: THE DANCE PALACE, Attn: Danielle Fogel, Box 217, Point Reyes, 94956**

**E-Mail: [danielle@dancepalace.org](mailto:danielle@dancepalace.org)**